



## **Request for City Council Committee Action From the Departments of the City Clerk and Procurement**

**Date:** May 7<sup>th</sup>, 2013

**To:** Honorable Betsy Hodges, Chair Ways & Means Committee

**Subject:** **Approval of Official Publication No. 7779 Bids for Official Advertising**

**Recommendation:**

Acceptance of the single bid of Finance and Commerce, Inc. for an estimated annual expenditure in the amount of \$70,000.00 to furnish and deliver Official Advertising for various City of Minneapolis Departments and Boards, per the attached pricing schedule.

**Please refer to the enclosed staff memo for additional information**

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

**This has been approved by the Civil Rights Department.**

**Prepared by:** Gary Warnberg

Director, Purchasing

---

**Approved by:** Casey Carl

City Clerk

---

**Financial Impact** (Check those that apply)

☐ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of one (1) bid received on Official Publication No. 7779 Bids for Official Advertising

Attachments - Staff Memo

Pricing Schedule

Tabulation Sheet

cc: C. Carl  
A. Hollingshead  
R. Crossland